

*Gardens VI at Waterside Village Association, Inc.*

Managed by Sunstate Management  
PO Box 18809 Sarasota FL 34276

[Nicole@sunstatemanagement.com](mailto:Nicole@sunstatemanagement.com) / 941-870-4920

**GUEST OCCUPANCY FORM**

File 10 days prior to occupancy of the unit.

PRIOR written approval of the Board is required before occupancy of the unit.

The following information pertains to the Occupancy of: Bldg # \_\_\_\_\_ Street \_\_\_\_\_ Unit# \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Guest's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Guest Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Occupancy Period: From: \_\_\_\_\_ To: \_\_\_\_\_

Persons to reside in the unit (include ages of all occupants under 18)

\_\_\_\_\_  
\_\_\_\_\_

\* Vehicle Make: \_\_\_\_\_ Year: \_\_\_\_\_ Model: \_\_\_\_\_ Tag: \_\_\_\_\_

\* Vehicle Make: \_\_\_\_\_ Year: \_\_\_\_\_ Model: \_\_\_\_\_ Tag: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Guest understands and agrees to observe all rules, regulations, and restrictions contained in the Association "Rules and Restrictions" as well as any rules that may be established by the Board of Directors. Owner is responsible for providing the rules and restrictions to tenant, and filing this form with Sunstate Association Management Group Inc.

Guest's Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner/Agent: \_\_\_\_\_ Phone \_\_\_\_\_

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FOR BOARD USE ONLY

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Reason: \_\_\_\_\_

Signature/Title \_\_\_\_\_ Date \_\_\_\_\_